

**Australian Office of Financial Management** 

## **Update your information:**



By Mail:

Computershare Investor Services Pty Limited GPO Box 2237
Melbourne VIC 3001
Australia

#### **Enquiries:**

(inside Australia) 1800 674 996 (outside Australia) +61 3 9415 4390 cgs@computershare.com.au

## Confirmation of the Deceased's Name

This form is used where the name of the deceased Securityholder on the register does not fully correspond to that shown on the legal documentation (Death Certificate, Probate, Letters of Administration and/or Will).

## Step 1: Details of the securityholding

### Issuer securityholdings

Please provide the following details (this information can be found on the latest holding statement):

- The Holder Reference Number.
- The full name of the registered Securityholder.
- The address details as they appear on the register.

# Step 2: Details of surviving Securityholder(s), executor(s) or administrator(s)

Provide the full name for the surviving Securityholder(s),executor(s) or adminstrator(s).

#### Step 3: Details of the deceased

- Provide the full name of the deceased exactly as it appears on the register. This information can be found on the latest Holding Statement.
- Provide the full name of the deceased exactly as it appears on the Death Certificate, Grant of Probate, Letters of Administration and/or Will.

## **Step 4: Signing instructions**

The surviving Securityholder(s), executor(s) or administrator(s) must sign in the space provided. Write the name of a contact person and telephone number. These details will only be used if we have a query regarding this form. DO NOT forget to date the form.

## Step 5: Returning your form

The original 'Confirmation of the Deceased's Name' form must be returned to Computershare. We cannot accept a copy, fax or email, so return it by post to the address above.

Turn over to complete the form →

## How to certify a document

- 1. The document must be certified by someone who has permission to do so under State law such as Justice of the Peace, Chartered Accountant, etc.
- 2. The certifying officer's name, position and contact number must be clearly stated on the document.
- 3. All pages of the document must be certified.
- 4. The certification must contain a statement to the effect that it is a 'true and correct copy' of the original.
- 5. The stamp and/or statement and signature of the authorised person must be original. No photocopies or faxes of the certification are acceptable.

## **Privacy Statement**

Privacy Statement

Personal information is collected on this form by Computershare Investor Services Pty Limited ("CIS"), as registrar for securities issuers ("the issuer"), for the purpose of maintaining registers of securityholders, facilitating distribution payments and other corporate actions and communications. Your personal information may be disclosed to our related bodies corporate, to external service companies such as print or mail service providers, or as otherwise required or permitted by law. If you would like details of your personal information held by CIS, or you would like to correct information that is inaccurate, incorrect or out of date, please contact CIS. You can contact CIS using the details provided on the front of this form or email privacy@computershare.com.au.

# **Confirmation of the Deceased's Name**

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